

- (i) Where an access ladder exposes a person to a fall hazard of 6 ft (1.8 m) or greater; and
  - (1) The ladder is further than 29.5 in. (750 mm) from the interior edge of the door frame; or
  - (2) The ladder or handhold extends less than 42 in. (1067 mm) above the access landing,
  - (3) The clearance between the ladder rungs and side wall is less than 4.5 in.,

a hazard assessment shall be conducted to identify the necessary safety precautions.

- (j) If the pit does not have a pit stop switch, the lockout/tagout procedure is to be implemented before entering the elevator pit. (See Section 7.)
- (k) Standing outside the hoistway, remove door wedge tool and close the hoistway door.
- (l) Enter a hall call to verify the elevator will not run verifying the pit stop switch is working. When working on a multiple bank of elevators wait for a minimum of 20 seconds to verify the elevator you are working on will not run.
- (m) Once verification of the pit stop switch operation is complete, open the hoistway door, place a door wedge tool back into the sill, do a mental job hazard assessment and locate a safe refuge space. Do not enter areas marked with Red and White strips. Carefully enter the pit.
- (n) In deep pits a second stop switch is typically installed 4 ft above the pit floor. After descending the pit ladder place the lower pit stop switch in the "STOP" position.
- (o) If operation of the elevator is necessary:
  - (1) The car is only to be operated on inspection operation from either the car top with top-of-car inspection operation or inside the car with in-car inspection operation, if provided, by a qualified elevator person. The person operating the car and the person in the pit shall establish and maintain two-way communications.
  - (2) Install pipe stands.
  - (3) Remove the door wedge tool and allow the hoistway door to close.
  - (4) Place the upper pit stop switch in the "RUN" position.
  - (5) Stand on the pit floor and be prepared to stop the movement of the elevator with the pit stop switch.